

Signed copy

Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Ward Community Fund.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Castle Ward

2. Title of proposal

25year Celebrations of A Sheltered Housing Scheme being open.

3. Name of group or person making the proposal

Jean Denyer - Head of Service Sheltered Housing

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Bob Trewick House is a Grade 11 listed building that was developed and opened as a Sheltered Housing Scheme by the Housing Department 25 years ago this year.

It is named after Councillor Bob Trewick who was Chair of the Housing Committee from 1972 – 1976.

An Afternoon Tea to celebrate the scheme being open for 25 years would give the 30 tenants the opportunity to get together in the communal lounge to enjoy the occasion and help reduce social isolation.

The address is
Bob Trewick House
De Montfort Square
Leicester
LE1 7ER

5. Have you provided supporting information? Tick if yes

6. What is the total cost to the Community Meeting?

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Afternoon Tea - Catering Costs	£250.00	
Total	£250.00	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

The other thirteen schemes have already celebrated being open 25years but due to Leicester City Councils Catering Hospitality Policy we are no longer able to fund these events.

9. Who proposed the project? Please provide contact details.

Name of contact person	Jean Denyer
Your position in organisation or group	Head of Service, LCC Sheltered Housing
Name of organisation or group	Leicester City Council
Address	
Ian Marlow Centre Black Bird Road Leicester	
Phone number	Email
0116 2526280	jean.denyer@leicester.gov.uk


Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Jean Denyer
Your position in organisation or group	Head of Service Sheltered Housing
Name of organisation or group	Leicester City Council
Address Ian Marlow Centre Black Bird Road Leicester	
Phone number 0116 2526280	Email jean.deny@leicester.gov.uk

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	JEAN DENYER MBE
Signature	
Date	15.2.2010

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.